

# SIDAC 2025

# SPONSOR/VENDOR REGISTRATION FORM

Thursday, March 13 and Friday, March 14, 2025

SIU Carbondale, Student Center

Company: \_\_\_\_\_ Contact: \_\_\_\_\_

Rep. 1: \_\_\_\_\_ Shirt size: \_\_\_\_\_ Rep. 2: \_\_\_\_\_ Shirt size: \_\_\_\_\_

Mailing address: \_\_\_\_\_ City, State, ZIP \_\_\_\_\_

Phone: \_\_\_\_\_ Email: Rep. 1 \_\_\_\_\_ Rep. 2 \_\_\_\_\_

**I plan to participate at the following level:**

Diamond - \$5,000      Platinum- \$3,000      Gold - \$2,000

I will use      I will NOT use my complimentary sponsorship booth space (**Diamond, Platinum & Gold only**).

I plan to participate in the Job Fair (sponsors only)

Silver - \$1,000      Friend - \$500      Vendor Only - \$175

**Optional Fees:** E Electricity - \$0      Add'l Rep. - \$50      Add'l Table - \$50      Job Fair - \$100  
(Vendors only)

<b>DIAMOND SPONSOR - \$5,000</b>	<b>PLATINUM SPONSOR - \$3,000</b>
<ul style="list-style-type: none"> <li>• Full-page ad in conference program</li> <li>• Vendor table at conference and job fair</li> <li>• Two conference registrations</li> <li>• Opportunities to participate at the conference including workshop sessions</li> </ul>	<ul style="list-style-type: none"> <li>• Half-page ad in conference program</li> <li>• Vendor table at conference and job fair</li> <li>• Two conference registrations</li> <li>• Opportunities to participate at the conference including workshop sessions</li> </ul>
<b>GOLD SPONSOR - \$2,000</b>	<b>SILVER SPONSOR - \$1,000</b>
<ul style="list-style-type: none"> <li>• Quarter-page ad in conference program</li> <li>• Vendor table at conference and job fair</li> <li>• Two conference registrations</li> <li>• Opportunities to participate at the conference including workshop sessions</li> </ul>	<ul style="list-style-type: none"> <li>• Vendor table at conference and job fair</li> <li>• Two conference registrations</li> <li>• Opportunities to participate at the conference including workshop sessions</li> </ul>
<b>FRIEND OF SIDAC - \$500</b>	<b>VENDOR ONLY - \$175</b>
<ul style="list-style-type: none"> <li>• Vendor table at conference and job fair</li> <li>• One conference registration</li> <li>• Participate in conference including breakouts</li> </ul>	<ul style="list-style-type: none"> <li>• Vendor table at conference only</li> <li>• One conference registration</li> <li>• Participate in conference including breakouts</li> </ul>

**\*\*\*Vendors must provide a gift card or gift basket with a minimum value of \$25 to be given away at the end of the conference. Booth assignments are made on a first come, first-served basis with sponsors receiving priority. Please place me away from the following companies or types of companies: \_\_\_\_\_**

<b>PAYMENT</b>	<b>Credit Card</b>
	<b>Check</b> (payable to SIU Carbondale)

Credit Card #:			
Exp. Date:		CVC:	
Name on Card:			
Billing Address:			
Email Address:			

**Send both pages of this vendor agreement to:**  
 Events and Outreach  
 Anthony Hall - Mailcode 6705  
 Southern Illinois Drug Awareness Conference  
 1265 Lincoln Drive  
 Southern Illinois University  
 Carbondale, IL 62901

Questions?  
618/536-7751

**Please read and sign the other side of this registration form.**



# Southern Illinois Drug Awareness Conference Vendor Agreement

March 13-14, 2025 | SIU Student Center, Carbondale, IL

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## Terms and Conditions

### 1. Vendor Space

- Each vendor will be provided a 10' x 10' exhibit area, one skirted 2' x 6' table, and two chairs. Additional tables may be requested at an additional cost.
- Vendor spaces will be assigned on a first-come, first-served basis upon receipt of payment and completed registration.

### 2. Setup and Operation

- Vendors may begin setting up at 3-5 PM on March 12 or after 7 AM on March 13, 2025.
- Vendor booths must be staffed during conference hours (7:30 AM - 4:30 PM) on both days.
- Vendors are responsible for providing their own table coverings, display materials, and equipment. Electricity is available upon request at no additional charge.

### 3. Cancellation Policy

- Vendors must provide a written cancellation notice no later than 10 business days prior to the event to receive a full refund. Cancellations after this date will not be refunded.

### 4. Door Prize Requirement

- Vendors are required to provide a gift card or gift basket with a minimum value of \$25 for door prizes. The vendor is responsible for collecting registrations for their own giveaway.

### 5. Liability

- The Vendor assumes full responsibility for any damage or loss of property brought to the conference.
- The Conference Organizer shall not be held liable for loss, theft, or damage to Vendor property, or for any injury that may occur at the event.

### 6. Compliance

- Vendors agree to comply with all applicable laws, regulations, and venue rules during the conference.

### 7. Termination

- The Conference Organizer reserves the right to terminate this agreement and vendor participation without refund if the vendor violates any terms of this agreement.
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## Agreement Acknowledgment

By signing below, the Vendor agrees to the terms and conditions outlined in this Agreement.

## Vendor Information

Company: \_\_\_\_\_ Representative: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

