

Private Lessons with _____

 REQUIRED

Approved: _____

Name: _____ Parent's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Telephone: _____ Evening Telephone: _____

Email: _____ Birthdate: _____

Music Instructor: _____ Instrument: _____

I am: New Student Returning Student

Registration Fees: \$15 yearly registration fee plus Option 1 or 2 below

	<u>Option 1 (full tuition)</u>	<u>Option 2 (installments)</u>
20 minutes	\$ 640.00	\$ 696.00
30 minutes	\$ 800.00	\$ 856.00
45 minutes	\$1,280.00	\$1,336.00
60 minutes	\$1,600.00	\$1,656.00

TOTAL including the \$15 yearly registration fee \$ _____

Option 1: Discounted tuition *paid in full* at 1st lesson or ****Option 2:** Tuition averaged over eight monthly installments, Sept.-April (see Tuition Schedule for amounts.) Tuition is mailed to Paula Melton the 1st week of each month. **A Late fee of \$15 will be charged on the 15th of the month**

Payment: Cash Check - Make check payable to SIUC

Credit card: Visa MasterCard Discover

Card #: _____ Exp. Date: _____

Name on Card: _____ CVC: _____

Email Address: _____

Mail Registration Form and tuition to:
 Conference and Scheduling Services
 Student Center - Mail Code 6705
 Southern Illinois University
 1255 Lincoln Drive
 Carbondale, IL 62901-4302

**ALL PAYMENTS SHOULD BE MADE PAYABLE TO SIU
PLEASE READ CAREFULLY
AND SIGN IN THE SPACE PROVIDED**

I have received from my teacher, and understand, the SIU Community Arts Outreach – College of Liberal Arts Policy Sheet.

I understand that tuition is paid in full or in monthly installments the 1st week of the month, September-May. I also understand that a \$15.00 late fee, per student, will automatically be assessed on all payments not postmarked by the 15th of each payment month. A \$35.00 fee will be assessed on ALL CHECKS RETURNED due to insufficient funds or errors.

Late payments MUST be received postmarked on or before the first (1st) of the following month. Payments not received on or by the first of the month may result in the cancellation of lessons and the lesson spot being filled with a student on the waiting list.

SIU Community Arts Outreach – College of Liberal Arts is a cost recovery program and is *funded solely through tuition*. I agree to pay all tuition fees for the entire school year. I understand that registering a child for lessons in the SIU School of Music Outreach Program obligates professional faculty to reserve the lesson time for the entire year for students who remain current with tuition payments. Refunds or fee transfers of any kind are not possible.

YES Photos of my child in a musical setting may be used for program promotion.

NO Photos of my child may not be used for program promotion.

(Signed) _____ (Date) _____
(Parent or Guardian)

PLEASE SIGN AND RETURN THIS FORM DURING THE FIRST LESSON
PLEASE KEEP A SECOND FORM FOR YOUR RECORDS

THANK YOU!