

Southern Illinois University Carbondale
Conference and Scheduling Services
Summer Day Camp and Overnight Camp Procedures
Summer 2021

The purpose of this is to outline guidelines and operations for day and overnight camps for summer 2021 during COVID-19. Conference and Scheduling Services works with multiple departments on campus to host camps during the summer.

Summer camps through Conference and Scheduling Services will operate in accordance with IDPH Guidelines for Day and Overnight Camps: <https://dceocovid19resources.com/restore-illinois-phase-4/day-and-overnight-camps/>. SIUC Summer Camps will operate in the following formats: virtual, in-person and overnight. Overnight camps and housing will be permitted for Summer 2021 but only for high school age campers and up in accordance with housing protocol for summer 2021.

Camp Planning Process

1. Camp directors are trained on IDPH Guidelines and logistics for camps for summer 2021.
2. Camp directors work with Conference and Scheduling Services to open registration for their camps. All camps must have a completed camp schedule, have staffing arranged and plan in place with Conference and Scheduling Services by Friday, May 14 for the camp to be allowed to happen. Camp plans must address:
 - Health Monitoring
 - Physical Space
 - Disinfecting/Cleaning Procedures
 - Staffing/Attendance
 - External Interactions
 - Camper/Family Behaviors
3. Conference and Scheduling Services hosts a ‘Camp Safety Training’ prior to June 1 for all camp directors and camp counselors for summer 2021.
4. Conference and Scheduling Services issues all camps a safety kit. This kit will include hand sanitizer, cleaning supplies, masks, a thermometer and a copy of IPDH Camp Guidelines.
5. Prior to a camp happening, all campers are to have completed a medical release form.
6. Prior to a camp happening, participants are to receive a camp welcome with in information about IDPH guidelines and camp protocol as well as a camp schedule.

General Camp Guidelines

- The safety of our campers is of utmost importance. We want to provide a great experience, but also a safe experience.
- All day and overnight camps through Conference and Scheduling Services are to follow IDPH Day and Overnight Camp Guidelines: <https://dceocovid19resources.com/restore-illinois-phase-4/day-and-overnight-camps/>.

- All camps must follow appropriate COVID-19 safety protocols, including observing six feet of social distance and wearing face coverings, whether the camp is taking place indoor or outdoor.
- All camps must maintain a camp size of 30 participants or fewer. Camps may be allowed with multiple groups of 30 but those groups are essentially treated as separate camps with separate spaces, meal times and check-in locations.
- All camp spaces indoors are to be set with 6' social distancing and camps are to limit number of spaces used and rotate activities to the campers, not campers to the activities.
- All camps through Conference and Scheduling Services are required to utilize meal cards in the Student Center for breakfast and lunch. The Student Center follows IPDH Restaurant Guidelines: <https://dceocovid19resources.com/restore-illinois-phase-4/indoor-and-outdoor-dining/>. For camp dinners, if meal cards are not an option, Conference and Scheduling Services will have the dinner catered by an approved caterer following IPDH guidelines.
- Travel in vehicles for camps is to be limited and only approved by Conference and Scheduling Services if necessary. Any travel in vehicles will be limited to Carbondale and the surrounding area.
- Conference and Scheduling Services encourages quarantining and testing prior to coming to camp.

Overnight Specific Procedures:

- Housing has stringent cleaning protocols already in place that are to be applied to camp and conference summer stays.
- Housing and Conference and Scheduling Services are only allowing overnight stays for high school student age and up.
- Meeting space in housing spaces is limited and only allowed where campers can appropriately social distance.
- If a camper is isolated or quarantined, they are to be kept in their room and their suite mate moved to an alternative location. Isolated or quarantined campers will be monitored by a camp counselor and have food delivered until pick-up can be appropriately arranged.
- Per camp and overnight guidelines, the below is to be followed per set-up per resident and program placement:
 - No more than two residents per room as residents can be distanced up to 10 feet apart.
 - Camp or conference stays are to only be on a floor with their group. For example, two different camps would not be on the same floor.
 - Camps will be kept on the lower floors to decrease the need of elevator use.
 - There would be no more than 1 camp or conference checking in at one time to ensure there is no interaction between different groups' stays.
 - Keys will be given to the camp to hand out to campers individually to mitigate risk of housing staff handing keys to campers directly. Upon return, keys will be deposited directly into sanitizer.
 - Housing is to set traffic patterns in the lobby to indicate entrance/exit.
 - Housing is to let rooms and keys sit for a period of time between stays.